

**Sallie Logan Public Library
Board Meeting Minutes
March 3, 2017**

Vic Harris called the meeting to order at 6:32 p.m.

MEMBERS PRESENT: Sara Faye Marten, Bill Center, Vic Harris, Debbie Tindall, Debbie Martin, Jeanne Goforth and Don Gladden

MEMBERS ABSENT: Shirley Krienert

VISITORS PRESENT: Jan Kerr

STAFF PRESENT: Loretta Broomfield, Library Director

MINUTES: Reviewed and discussed. Noted to correct Jeanne's first name spelling. Motion made by Bill Center to approve the February minutes with the correction and the motion was seconded by Jeanne Goforth. All approved. Motion carried.

The January minutes were not approved due to a lack of a quorum at the February meeting. Don Gladden made a motion to approve the January minutes with a second from Sara Faye Marten. All approved and the motion carried.

FINANCIAL REPORT: Reviewed and discussed. It was noted that the Real Estate Taxes were \$576.39 short from request for last year.

STATISTICAL REVIEW: Reviewed and discussed.

NEW BUSINESS: Vice President post needed to be refilled since Bob resigned. Debbie Tindall, by acclimation, put forward Jeanne Goforth for Vice President. Don Gladden seconded the motion and all approved. Motion carried.

OLD BUSINESS: Loretta proposed a change to the new patron registration policy pertaining to proof of address in February. Currently library policy states, "A picture I.D. and a current bill (last 7 days) must be presented at the time of application." The suggested change would still require a picture I.D. but provide more latitude for the other requirement; allowing other "official" documents such as bank statements and leases that show the street address of the applicant. These documents can be in print or electronic format. There was one grammatical correction suggested. Don Gladden moved to approve the new policy with the correction. The motion was seconded by Sara Faye Marten. All approved, motion carried.

FINANCE COMMITTEE: Nothing.

BUILDING AND GROUNDS: Nothing.

PERSONNEL: Nothing.

LONG RANGE GOALS: Loretta discussed with us setting goals for FY2018 and these were some suggestions:

1. Times for meetings or activities for adults to be latter so working people can attend.
2. Computer desks with room for paperwork.
3. Write a novel in a month class.
4. Lunchtime book club.

LIBRARY DIRECTOR'S REPORT: Loretta suggested that the board members learn Polaris so that they can help out at the front desk in case of emergencies. She could use our help on Tuesdays, Wednesdays and Thursdays. There is an online tutorial for Polaris and Loretta will send out the address to us.

Loretta asked to attend a Director's University at the State House Inn in Springfield on June 5-8th. Bill Center made a motion to approve the trip to Springfield. Debbie Tindall seconded the motion. All approved and the motion carried.

Loretta will write up a policy for Electronic Attendance for the April meeting.

TRUSTEE COMMENTS: Nothing to report

Don Gladden made a motion to adjourn and Debbie Tindall seconded the motion. All approved. Meeting adjourned at 7:57 p.m.

Respectfully Submitted by Debora Martin, Secretary