

**Sallie Logan Public Library
Board Meeting Minutes
September 7, 2017**

Vic Harris called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Sara Faye Marten, Bill Center, Madeline Steimle, Jeanne Goforth, Debbie Martin, Don Gladden, Vic Harris, and Jan Kerr

MEMBERS ABSENT: Debbie Tindall

VISITORS PRESENT: None

STAFF PRESENT: Loretta Broomfield, Library Director

MINUTES: Minutes from the previous meeting were reviewed. Motion made by Don Gladden to accept the minutes with a second by Jeanne Goforth. All approved. Motion carried.

FINANCIAL REPORT: Reviewed and discussed. Last month the income statement was off by \$23.06. Loretta contacted the accountant and she said it was the difference of accrued payroll taxes.

STATISTICAL REVIEW: Reviewed and discussed.

OLD BUSINESS: Ceiling Repair – Motion made by Jeanne Goforth to hire Dave Sipe to patch and seal and paint ceiling areas with water damage with a second by Don Gladden. Motion carried by a majority of the board.

The board tabled the continued discussion about office equipment until we need to replace the equipment.

Apple Festival Participation – We are decorating the front window for the Apple Festival. We will look next year into a table downtown; however we will need a lot of volunteers to staff it.

NEW BUSINESS: It was noted during the sign-up for Preschool that many parents were coming into the library because they thought it was the Park District Building. There is no signage on the back of the building that identifies it as the library. Loretta will inquire about the cost of lettering for the back of the building to match the lettering on the front of the building – Black letters spelling out Sallie Logan Library.

COMMITTEE REPORTS:

FINANCE COMMITTEE: Met before the board meeting today. The Financial committee is asking the accountant for a different presentation of the financial statements.

BUILDING AND GROUNDS: Jamie Stewart Green as a volunteer gardener made a presentation for a new look for the front gardens and along the front of the building. She will come back to us with a dollar amount for the changes.

PERSONNEL: Nothing.

LONG RANGE GOALS: Nothing.

LIBRARY DIRECTOR'S REPORT: The director's report was read. A motion was made by Don Gladden that we accept a used computer from the City and have Lazerware add software to it, seconded by Jeanne Goforth. All approved. Motion carried.

TRUSTEE COMMENTS:

Meeting adjourned at 7:30. Motion by Don Gladden and seconded by Bill Center to adjourn.

Respectfully Submitted by Debora Martin, Secretary/Treasurer