Jeannie Goforth called the meeting to order at 6:00 p.m

**MEMBERS PRESENT:** Don Gladden, Bill Center, Jeanne Goforth, Jan Kerr, Madeline Steimle, and Sara Faye Marten

**MEMBERS ABSENT:** Vic Harris, Debbie Martin, and Debbie Tindall

**VISITORS PRESENT:** Tony Hayden, Lazerware and Jamie Stewart-Green, Murphysboro Main Street. Jamie joined the meeting at 6:30 p.m.

**STAFF PRESENT:** Loretta Broomfield, Library Director

**MINUTES:** Minutes from the previous meeting were read and reviewed. It was noted that the March Minutes reflected that the president voted. There was discussion about *Robert’s Rules of Order* and how the president of this particular board has historically only voted in the event of a tie. The board ultimately decided to leave the voting record as presented. There was a question about the cost per table at Trivia Night. Was it $10 per person or $80 per table? After some discussion, there was a motion by Jan Kerr to amend and approve the minutes after adding the phrase, “With a maximum of 8 players per table” to the section that addressed the cost of participation. The motion was seconded by Sara Faye Marten. Roll Call Vote: Don Gladden-Aye, Bill Center-Aye, Jan Kerr-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:** Loretta presented several documents relating to PC replacement options for the library. Loretta explained that the three main circulation/staff computers are among the oldest in the library. They were all purchased and installed nearly 10 years ago and they do have some performance issues due to their age. The majority of public computers are at least 8 years old. Tony Hayden from Lazerware was on hand to answer questions. There was discussion about the cost of leasing vs. purchasing from Lazerware, the specifications and costs of the computers that Lazerware builds and sells. In the interest of time, further discussion was pushed off until after both visitors had left the meeting. Ultimately, the board decided to create an Ad Hoc Committee to investigate if there are any local computer businesses that might be comparable to Lazerware that will sell and service computers but save the library some money. Bill Center agreed to check with some local businesses and report back to the board at a later time. The agenda item, “PC Replacement Options” was tabled until the May meeting.

Jamie Stewart-Green is the Director of Murphysboro Main Street, a not-for-profit group that is working to beautify Main Street (Walnut Street) in Murphysboro. Jamie presented a “vision board” with photos of the library and the current landscape and offered suggestions and costs of different landscape layouts that might work well. She has consulted with Tom Lawless of Murphysboro Lawn and Garden to make sure that the plants selected would grow well in those locations and that the French drains would not be affected. Once a decision is made, Jamie indicated that her volunteers may be available to help relocate existing plants or to plant new ones. No vote was made on this agenda item however, after Jamie left the meeting, Jan, Jeanne and Madeline indicated they enjoy gardening and would be willing to volunteer time to help get some of the weeding and spring garden chores completed.
Loretta presented a proposal from Kristen Hoem, a teacher at Immanuel Lutheran School. Mrs. Hoem regularly brings her students to use the library for school projects. Immanuel Lutheran School has no school library. The proposal was to issue an institution card to the school. Bill Center made a motion to issue a library card to Immanuel Lutheran School for one school year under the guidelines set forth by the Illinois State Library and with a signed agreement stating the specific conditions: 1. The card is issued to the school and the school will be financially responsible for any charges on the account (loss, damage, fines or any other charges). 2. One person will be the designated cardholder and the card must be present in order for anything to be checked out. 3. The card is only valid during the regular school year (August through May) and the agreement will be revaluated at the beginning of every school year. This motion was seconded by Don Gladden. Roll Call Vote: Don Gladden-Aye, Bill Center-Aye, Jan Kerr-Nay, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

An emergency “Active Shooter” plan was presented. There was some debate about the title and if we should use the term “Armed Intruder” or something else. The board decided to leave as is. There was a motion by Don Gladden to approve the Active Shooter Plan as presented. Sara Faye Marten seconded the motion. Roll Call Vote: Don Gladden-Aye, Bill Center-Aye, Jan Kerr-Aye, Madeline Steimle-Aye, Sara Faye Marten-Aye. The motion carried.

Loretta presented a flyer created to publicize fine amnesty to take place during National Library Week. All fines will be waived for materials returned to the library in good condition from April 9-14.

COMMITTEE REPORTS:
Bill mentioned the bush on the Northwest corner of the building. This bush is partially dead and it was suggested that it be removed. Loretta will call START to ask them to remove it.

LIBRARY DIRECTOR’S REPORT: The report was read. In addition, Loretta shared that she is working on a grant application to the Illinois State Library for a digital imaging project. The application is due later this month and we should know in May if it will be funded or not.

TRUSTEE COMMENTS: Jan expressed concerns about the Cambridge Analytica issue and social media. As a public entity, we should consider what kind of social media presence we have. Jan also mentioned that she has heard the 2020 Census will be exclusively online which may drive people to the library to complete it.

Meeting adjourned at 8:15 p.m. Motion by Sara Faye Marten with a second by Madeline Steimle.

Respectfully Submitted by Loretta Broomfield, Library Director