Jeanne Goforth called the meeting to order at 6:01 p.m.

**MEMBERS PRESENT** Debbie Tindall, Jeanne Goforth, Madeline Steimle, Sara Faye Marten, Debbie Martin and Jan Kerr

**MEMBERS ABSENT:** Don Gladden and Bill Center

**VISITORS PRESENT:** None

**STAFF PRESENT:** Loretta Broomfield, Library Director

**MINUTES:** Sara Faye Marten made a motion to approve the minutes of the previous meeting. The motion was seconded by Madeline Steimle. Voice Vote: Madeline Steimle-Aye, Jan Kerr-Aye, Sara Faye Marten-Aye, Debbie Martin-Aye and Debbie Tindall-Aye. The motion carried.

**FINANCIAL REVIEW:** Loretta will contact accountant and have the line: Adjust for Payroll Liabilities-Cash Basis corrected to a negative so that the Net Assets on the Financial Statement agrees to the Net Income on the Balance Sheet.

**STATISTICAL REVIEW:**

**OLD BUSINESS:** Loretta looked into costs of automatic flushes for the toilets due to patrons not flushing the toilets and she found the cost to be between $800 - $1,000 for the device and another $200-$300 for installation. They take a C battery and if it expires, the toilets are rendered unflushable even manually. Madeline Steimle made a motion to not purchase automatic toilet flushers at this time. The motion was seconded by Sara Faye Marten. Voice Vote: Madeline Steimle-Aye, Jan Kerr-Aye, Sara Faye Marten-Aye, Debbie Martin-Aye and Debbie Tindall-Aye. The motion carried.

**NEW BUSINESS:** Vic Harris turned in a letter of resignation from the board. The board elected Jan Kerr by a majority secret ballot to be the new president until the next election in June 2020.

Debbie Tindall made a motion to accept the Financial Committee’s proposed FY 2021 Budget. The motion was seconded by Madeline Steimle. Voice Vote: Madeline Steimle-Aye, Jan Kerr-Aye, Sara Faye Marten-Aye, Debbie Martin-Aye and Debbie Tindall-Aye. The motion carried.

Debbie Tindall made a motion to close the library for the power outage scheduled for 11/12/19. The motion was seconded by Sara Faye Marten. Voice Vote: Madeline Steimle-Aye, Jan Kerr-Aye, Sara Faye Marten-Aye, Debbie Martin-Aye and Debbie Tindall-Aye. The motion carried.

Per Capita Grant Requirements – Before 1/15/2020, the board needs to perform all three grant requirements and report this to Loretta. These requirements were included in the November Board Packet.

**COMMITTEE REPORTS:**

**Building and Grounds:**
Finance: Will meet in March to discuss Salaries for 2020.

Long Range Planning: Will meet 12/12 at 10am at the library to discuss Trivia and the Construction Grant

Personnel: Discussed Employees.

LIBRARY DIRECTOR’S REPORT: Was read.

TRUSTEE COMMENTS: None

Meeting adjourned at 7:32 p.m. Debbie Tindall made a motion to adjourn. The motion was seconded by Jan Kerr.

Respectfully Submitted by Debora Martin, Secretary/Treasurer